

Kelsall PPG Meeting

Wednesday 26 August, 2026

held at the Medical Centre, Kelsall

Minutes

Present : Caroline Stein (Chair), Alan Bottomley (Vice Chair), Michele Elvin (Secretary), Fiona Bazeley, Julie Johnson, Linda Ashdown, Jen Bottomley, Ann Parsons and June Willis

Apologies & Minutes of the last meeting

Dr Kylie Daniels, Georgina and Roger Bailey, Nick Kuszniir and Alan Parsons.

The minutes were accepted.

Ann updated everyone that while Alan remains in hospital he is making excellent progress.

1. Action Tracker

Areas for update:

- Dispensary room repurpose (see item 3 below)
- Grit bin – no update yet
- Flu clinic – Jen reported the rota has been completed with every slot staffed except 3.00 - 4.00 p.m. which Julie did not think was needed. June volunteered to cover if required.
- PPG Leaflet – has now been printed and given to the doctors and clinical staff
- GP Audit results, one appointment one problem re communication methods and Newsletter article - as Kylie is not here and was unable to send a written report ahead of her holiday, these items will roll onto the next meeting.

2. Chair's Report

Caroline and Julie met up last week and the content of that meeting is covered in the agenda today

3. Update on the Medical Centre

The ICB has asked the Medical Centre to provide further quotes for the refurbishment of the former Dispensary room as a follow up to the earlier funding application. Julie is currently getting quotes for the work in order to create an additional clinical room.

A new social prescribing person, Debbie, has been appointed to work alongside Kelly. She will be based in Kelsall one day a week. She will be meeting with Julie on 8 September.

4. Patients Attending Appointments with Multiple Problems

As Kylie was not at the meeting, this item will be updated in October.

5. PPG Chairs

There were no questions on the previously circulated RA PCN Chairs report.

The new PCN website includes a Directory of Local Services. This is an opportunity for Wellbeing Hub to be included in the Services. The entry allows the contributor to populate and update their entry.

The drug and alcohol programme has proved difficult to promote and for people to take part because in a small community people know each other.

The weight management funding has been withdrawn but the PCN is keen to pick up. The numbers involved are relatively small because of the criteria. The eligibility criteria have changed from a BMI of 40 to a BMI of 35.

CQC - So far, all practices in the Rural Alliance have had an inspection except for Kelsall Medical Centre

6. Wellbeing Hub Report

Linda reported that the Hub has now received 5 referrals from Kelly.

During September the Hub is holding an open day for Saturday volunteers. Depending on the response to that event, there will be a consideration as to whether it is viable to open on Saturdays.

The lock on the gate used by the Hub on Saturdays is to be replaced by the original industrial lock previously in place. It may be necessary to cut additional keys for this lock if the Saturday opening becomes a regular feature.

7. Patient Access

Nothing to report

8. Friends and Family

The Friends and Family survey results for July are as follows:

August	
V Good	295
Good	26
Neither	7
Poor	0
V Poor	2
Total	295
Good or v. Good %	97%

The Patient Survey Report will be covered at the next meeting.

9. Recruitment of New PPG Members

Nothing new to report this month.

10. Newsletter

Article on hold.

11. Any Other Business

None

12. Next Meeting

The next meeting will be held on **Wednesday 4 November 2026.**

The meeting closed at 5.10 p.m.