

# Kelsall PPG Meeting

## Thursday 20 March 2025

### held at the Medical Centre, Kelsall

## Minutes

**Present :** Caroline Stein (Chair), Alan Bottomley (Vice Chair), Michele Elvin (Secretary), Julie Johnson, Jen Bottomley, Fiona Bazeley, Lyn Howe, Alan and Ann Parsons, Nick Kusznir, Erin Murray.

### 1. Apologies & Minutes

#### Apologies :

Georgina Bailey, Roger Bailey, Claire Baker, June Willis

Caroline reported that Miranda Pothiawala has resigned from the PPG but has offered her IT expertise whenever needed which is gladly accepted.

Minutes from the previous meeting were approved.

It was noted that the road where the medical centre is located has still not been adopted by the local authority which explains why there was no gritting undertaken last winter.

**Action :** PPG to write to the councillors to ask about adopting the road.

It was noted that the local MP is visiting the practice on 16 May. Claire and Julie will represent the practice and Alan and Jen will represent the PPG. It is a short 45 minute visit.

It was suggested that someone takes photos of the event.

**Action :** Paul to be asked to take photos but to be cleared with MP's office first.

### 2. Action Tracker

There are no significant changes to the Action Tracker.

The Medical Practice website now has a button for the link to the PPG information on the front page.

Only the newsletter is outstanding.

Caroline noted that it is time to review our TOR.

### 3. Chairs Report

There was nothing specific to report that is not already covered elsewhere in the meeting.

### 4. Update on the Medical Centre

Julie reported that the practice is doing very well on a number of performance target areas.

In relation to the Investment and Impact Fund, Kelsall Medical Centre, together with the other five practices in the PCN, have achieved the following:

- The percentage of patients with a learning disability aged 14 years + who have received their annual Health Check.
- The percentage of patients with lower Gastro Intestinal urgent suspected cancer referrals accompanied by a FIT (Fecal Immunochemical Test) Test with the result recorded within 21 days leading up to the referral.

The practice is also on course to achieve a high amount of point in relation to the Quality Outcomes Framework. The practice is currently at 540 out of 561 and this is expected to rise further by the end of March.

A question was asked about Physician Practitioner Assistants as there has been some media coverage on this. Julie reported there were no plans for the practice to look at this, at the moment.

Dr White and Amy Clarke have invited the Chair of our PPG to attend a session on a service to encourage the cessation of smoking which includes staff training. The Medical Centre is meeting with them on 3 April to discuss and it was suggested that perhaps two Wellbeing Hub volunteers could also be trained.

Various educational evening sessions are being considered, led by a doctor. Funding is available for these later in the year and maybe a topic to discuss at the PPG meeting in the autumn.

Julie reported that the practice has a regular placement of Year 4 Medical students from Manchester. The most recent pair of students have just completed their placement. The practice has received some excellent feedback from some of the students on their experience. As of September, the practice will have one student at a time which is more manageable.

## **5. PPG Chairs Report**

Alan attended the recent meeting.

Caroline cannot make the 27 March meeting. Julie will be present and report back.

**Action :** Minutes of the recent meeting to be circulated to the PPG.

## **6. Wellbeing Hub Update**

The first newsletter for the Hub has been produced.

Both Caroline and Lorraine are standing down as trustees. One new trustee has been appointed and a further is yet to be appointed.

A committee has been set up which is very similar to the earlier events funding committee. Therefore, there is likely to be events and associated positive PR for the Hub.

KADRAS would like to include the Hub newsletter in its magazine.

**Action:** Caroline will raise the KADRAS suggestion with trustees as it requires a trustee to take forward when Caroline steps down.

## 7. Friends and Family

The Friends and Family survey results for February are as follows:

Poor	1
Neither	2
Good	23
V Good	255
Total	281
Good or v. Good %	99%

The one poor was because their appointment ran late. In the comments Sam on reception, Dr Donovan and Amber (medical student) received a personal thank you from patients.

## 8. Recruitment of New PPG Members

There are no further new members.

It was suggested that a call for new members could perhaps be included in KADRAS.

## 9. Any Other Business

There was only one AOB item relating to a revolving bookcase for the Hub. It was confirmed this has been sorted and it will be located by the front door of the Hub. It was decided that the book sale in the Co-op has been so successful that it would be a valuable additional fundraiser and service to people using the Hub.

## 10. Next Meeting

The next meeting of the PPG is Thursday 22 May and the meeting following that is **pencilled in as Thursday 24 July.**

There being no further business the meeting finished at 18.24 p.m.